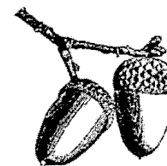


CALIFORNIA NATIVE PLANT SOCIETY -- SHASTA CHAPTER

ACORN GRANT PROGRAM



PROGRAM OVERVIEW

The mission of the California Native Plant Society (CNPS) is to increase the understanding and appreciation of California's native plants and to conserve them and their natural habitats through education, science, advocacy, horticulture, and land stewardship. The CNPS - Shasta Chapter is the local society, serving Shasta, Lassen, Modoc, Trinity, and Siskiyou Counties, whose members strive to support the overall mission of CNPS.

One of the ways in which the Shasta Chapter supports the CNPS mission to increase the understanding and appreciation of California's native plants is through the Acorn Grant Program (AGP). The primary AGP objective is to promote practical knowledge of California native plants and/or native plant habitats to students attending area K-12 schools. This practical knowledge includes hands-on experience in the growing and care of California's native plants taught by the educators (ie: teachers; administrators; principals) of the school and/or Shasta Chapter members. The AGP awards grant monies to school educators for the purpose of purchasing materials such as native plants, native plant information, and garden supplies. These materials are intended to supply educators the necessary materials to teach students, through practical and hands-on experience, the growing and care of California's native plants. The grant monies for funding the AGP are obtained primarily through Shasta Chapter annual native plant sales and other Shasta Chapter sponsored fund-raising events.

The CNPS - Shasta Chapter Acorn Grant Program application and administration process is as follows:

- (a) Grant application forms are made available to educators of all K-12 schools located within the counties served by the Shasta Chapter.
- (b) A grant application form must be completed and signed by an educator.
- (c) A grant application can be submitted at any time of the year.
- (d) A grant application form must be filled out completely and include a written description and overview of the proposed or current project:
 - The proposed project must emphasize a native plant format;
 - Example projects include new gardens, garden landscaping, learning gardening skills, native plant field trips, plant anatomy, plant identification, and/or plant propagation;
 - If the project is a garden, the description should include a plot-plan or landscape design;
 - The plot-plan or landscape design description should be as detailed as possible;
 - If the project is field trips, explain the areas planned;
 - If the project is educational materials, list the materials.
- (f) Acorn Grants will be awarded up to \$500.00 per application.
- (g) Grant applications will be reviewed by the Shasta Chapter AGP committee:
 - The committee will award the grants based on the information submitted and on committee discretion;
 - The committee review of applications are normally completed and a response returned to the applicant within sixty (60) days;

The application and administrative process ... (cont)

- (h) Awarded grant monies can be used for purchase of native plants, gardening tools, gardening irrigation equipment, native plant books, native plant posters, native plant pictures, field trip supplies, field guides, or other items as approved by the grant application review committee;
- (i) Awarded grant monies shall be used within a twelve (12) month period of the award date or for a period as stated by the committee.
- (j) If the grantee can not use the awarded grant monies within the given period, the grantee may re-apply through the completion and submittal of another grant application.
- (k) Awarded grant monies can be designated for specific purchases (those not mentioned above) to the grantee based on the grant application review committee decision for this project.
- (l) Grant monies are transferred, in check form, to the grantee representative *after* verification that the material(s) have been purchased. Copies of purchase receipts should be sent to the AGP committee chair for verification.

