CALIFORNIA NATIVE PLANT SOCIETY -- SHASTA CHAPTER

OAK TREE GRANT PROGRAM

PROGRAM OVERVIEW

The mission of the California Native Plant Society (CNPS) is to increase the understanding and appreciation of California’s native plants and to conserve them and their natural habitats through education, science, advocacy, horticulture, and land stewardship. The CNPS - Shasta Chapter is the local society serving Shasta, Lassen, Modoc, Trinity, and Siskiyou Counties whose members strive to support the overall mission of CNPS.

One of the ways in which the Shasta Chapter supports the CNPS mission to increase the understanding and appreciation of California’s native plants is through the Oak Tree Grant Program (OTGP). One objective of the OTGP is for the general public, young and old, to gain better awareness of California native plants and native plant habitats. This better awareness can come about through garden projects, landscaping projects, nature walks, library projects, or general plant studies. Oak Tree Grants are monetary and/or material awards given to individuals for these projects, walks, or studies. The awards can be for projects in the purchase of native plants, native plant information and books, and garden and landscaping supplies. The grant monies for funding the OTGP are obtained primarily through Shasta Chapter annual native plant sales and other Shasta Chapter sponsored fund-raising events.

The CNPS - Shasta Chapter Oak Tree Grant Program application and administration process is as follows:

(a) Grant application forms are made available to the general public of whom are located within the counties served by the Shasta Chapter.
(b) A grant application form must be completed and signed by the project director.
(c) A grant application can be submitted at any time of the year.
(d) A grant application form must be filled out completely and include a written description and overview of the proposed or current project:
   -- The proposed project must emphasize a native plant format;
   -- Example projects include new gardens, garden landscaping, learning gardening skills, native plant field trips, plant anatomy, plant identification, and/or plant propagation;
   -- If the project is a garden, the description should include a plot-plan or landscape design;
   -- The plot-plan or landscape design description should be as detailed as possible;
   -- If the project is field trips, explain the areas planned;
   -- If the project is for educational materials and/or purposes, list the materials and/or purposes.
(f) Oak Tree Grants will be awarded up to $500.00 per application.
(g) Grant applications will be reviewed by the Shasta Chapter OTGP committee:
   -- The committee will award the grants based on the information submitted and on the Committee’s discretion;
   -- The committee review of applications are normally completed and a response returned to the applicant within sixty (60) days;
(h) Awarded grant monies can be used for purchase of native plants, gardening tools, gardening irrigation equipment, native plant books, native plant posters, native plant pictures, field trip supplies, field guides, or other items as approved by the grant application review committee;
The application and administrative process ... (cont)

(i) Awarded grant monies shall be used within a twelve (12) month period of the award date or for a period as stated by the committee.

(j) If the grantee can not use the awarded grant monies within the given period, the grantee may re-apply through the completion and submittal of another grant application.

(k) Awarded grant monies can be designated for specific purchases (those not mentioned above) to the grantee based on the grant application review committee decision for this project.

(l) Grant monies are transferred, in check form, to the grantee representative after verification that the material(s) have been purchased. Copies of purchase receipts should be sent to the OTGP committee chair for verification.

(m) The Shasta Chapter requests a project presentation, during a scheduled chapter meeting, upon completion of the project. Presentation date and time will be scheduled with the OTGP chair.